



Policy number: 114
Policy owner: Information Technology Services

Date of initial publication: June 6, 2017
Date of latest revision: March 2, 2023

SCOPE

This policy applies to all data owned, managed, or controlled by the University of North Carolina at Chapel Hill. It covers all data, regardless of format, location, or ownership, that is used in the University's operations. The policy applies to all data, regardless of whether it is stored on a physical or digital medium. The policy applies to all data, regardless of whether it is used for research, teaching, or administrative purposes. The policy applies to all data, regardless of whether it is used for internal or external purposes.

SCOPE AND APPLICABILITY

This policy applies to:

- Employees (Faculty, Staff, and Student Employees)
- Contractors
- Consultants
- Volunteers

This policy does not apply to data owned, managed, or controlled by other entities, such as vendors or external partners, unless they are acting on behalf of the University.

SCOPED

The following roles are defined in this policy:

- **Data - A**: Data that is owned, managed, or controlled by the University. (Faculty, Staff, Student Employees, Contractors, Consultants, Volunteers, etc.)
- **Data Owner**: The individual or entity that is responsible for the data. (Faculty, Staff, Student Employees, Contractors, Consultants, Volunteers, etc.)
- **Data Steward**: The individual or entity that is responsible for the data's lifecycle. (Faculty, Staff, Student Employees, Contractors, Consultants, Volunteers, etc.)
- **Data Custodian**: The individual or entity that is responsible for the data's physical and logical security. (IT)

- FERPA- Protected Student Data - I
- Least Privilege Required -
- Personally Identifiable Information (PII) - A
- PCI-DSS – Payment Card Industry - D
- Protected Health Information (PHI) - I
 HI AA

SC/DATA CAS

T I-G, II-, III-

T D D

I D I D E D

T D :

<p>Category IV. Red</p> <p>D T</p> <p>I</p> <p>A C I -</p> <p><u>M</u></p>	<p>E :</p> <ul style="list-style-type: none"> • C I (CI-D), C (C) C • H I (HI), I • I I (II)
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Appendix A

Data Security

Classification

Policy

Table

Date of initial publication: June 6, 2017
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Faculty / Staff Information	Category Level
[Redacted]	Category I - General
[Redacted]	Category I - General
[Redacted]	Category I - General
[Redacted]	Category II - Special

[Redacted text]

